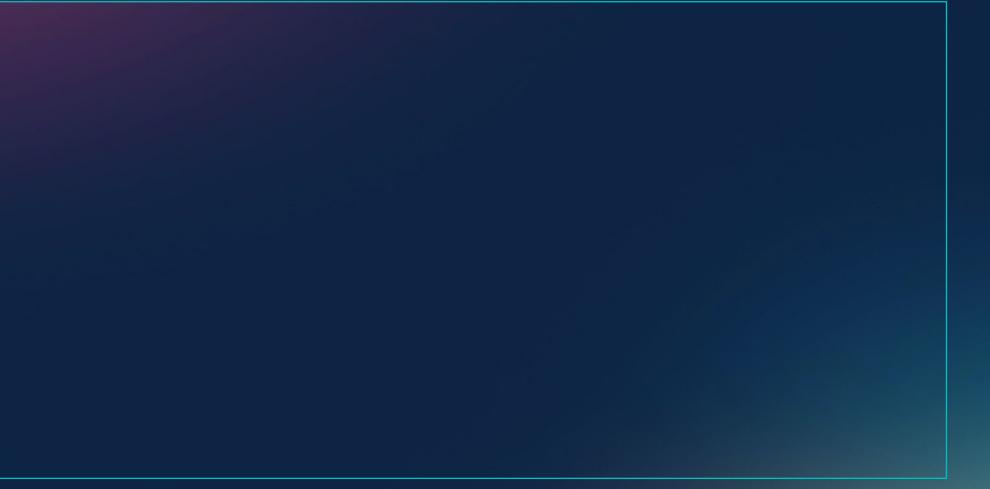
Welcome! While you're waiting, use the Zoom Annotation Toolbar to answer this question:

What does accessibility mean to you?





Open the **Annotation** Toolbar:

1. Select the "More" or "View Options" menu.

2. Click Annotate – a toolbar open on your screen to type, add symbols and shapes.

View Options 1 Zoom Ratio Fit to Window > Request Remote Control Annotate 2 Exit Full Screen

Side-by-side mode

Stop Participant's Sharing



And Accessibility at HWCOM

FIU Course Content Accessibility Initiative Ally Information Session

Laura Fothergill & Jessica Giraldo Instructional Designers, ID&T



Overview

- FIU Course Content Accessibility Initiative
- Accessibility Overview
- Demo of Ally in CanvasMed
- What's next?





FLORIDA INTERNATIONAL UNIVERSITY

Introducing the FIU Course Content Accessibility Initiative and Ally



What is the FIU Course Content Accessibility Initiative about?

 Comply with a Department of Education, Office of Civil Rights Resolution Agreement to improve accessibility (ADA) standards to support all FIU students.

* Course-related digital material and resources

Timeline: <u>December 2021 for completion</u>



What's completed?

Integration of Ally into CanvasMed

Enabled Alternative Format options

 Link to the <u>Course Content Accessibility</u> <u>Reporting Form</u> added to CanvasMed Help <u>Menu and Medzen</u>

 Enabled CanvasMed course and institutional access reports

Ally support team trained to support remediation

Our Role in Achieving Accessibility for All

- Students
- Faculty and Content Creators
- Instructional Design & Training team
- Administration/Leadership
- All Stakeholders of CanvasMed



What is Ally?

- Accessibility tool integrated in CanvasMed.
- Provides three main functions:

Alternative Formats

Instructor Feedback

Course/Institutional Reports

Automatically checks content for accessibility issues and generates a range of alternative formats that students can choose. Guides faculty and content creators on how to improve the accessibility of their content. Provides an accessibility summary and high-level overview and helps prioritize remediation.

Student Feature	Faculty Feature	Faculty/Administration Feature

POLL

What does Ally do?

- A. Provides alternative formats for students
- B. Provides an accessibility score for content in CanvasMed
- C. It automatically fixes content accessibility issues for you
- D. Provides alternative formats, instructor feedback and course reports on the accessibility of course content

QUESTIONS? DROP THEM IN THE CHAT!

FLORIDA INTERNATIONAL UNIVERSITY

Accessibility Overview

Accessibility Issues Affect Everyone

Research supports that accessibility efforts help *all* learners

"The results showed that higher accessibility increased task completion rate, task completion time and satisfaction ratings of **nondisabled** users."

Accessibility **Issues Affect Everyone**

What potential issues do you see?



0

Et Al - Project Planning...

Zoom

69%

Scale

100

Share

Brown Et Al - Project Planning - Poor Quality.pdf (page 5 of 9)

Port I

1 - 0 Highlight Rotate Markup

Building and Managing a Virtual Jeam

Project Planning and Tracking

It is often difficult to determine just how detailed a task list needs to be. Certainly, you do not want to spend more time creating the list than it will take to accomplish the tasks! The sample list above goes to three levels (7.3.2). For any project, the lowest level should be small enough for one person to accomplish but big enough to measure in hours.

This might seem like a lot of effort up front, but it will serve you well over the course of the project. In addition to helping you create a more accurate schedule, a detailed task list helps to better track the progress of the project (see "Tracking Your Progress" later in this chapter). A task list is the input to the "Work Breakdown Structure," or WBS, which is the foundation of many project management software packages. If you take the time now to create a detailed task list, it can also become a template for later, similar projects.

Schedule

Once you have a task list in place, simply assign a time frame to each task to determine your project schedule. Sounds easy, right? The difficult part is knowing how long each task will take. If you are working with or for an organization that has done many similar projects in the past, you may have access to the statistics or metrics about those prior projects. Metrics can give you a good starting place and help to improve your estimation accuracy over time.

But most of the time, you just have to make an educated guess. There are two ways to approach scheduling. If you get to pick your deadline, assign each task a start date and a duration (how long it takes to accomplish that task). The start date for each will usually follow from the end date of the task before it. If you are using project

management software, these are called dependencies, or indications of tasks that must be complete before the current task can begin. For example, you cannot begin a review task until the development task is complete. When you enter all this information into project management software, the system calculates the end dates and total time spent for you.

r h

In real life, however, you will often be given a deadline by upper management, or have a deadline based on some external event like a major trade show. If you have an external, unmovable deadline, use a percentage method to determine approximate start and end dates. A project that has a research phase, a development phase, a testing phase, and a production phase may break down to 15 percent research, 60 percent development, 15 percent testing, and 10 percent production. If your deadline is 12 weeks away, you know that the research must be complete and the development must start after 1.8 weeks. Remember that virtual teams may require some extra time for communication issues. Go through your task list and determine how long each task should take, and then compare your task durations to the schedule time frames based on percentage. If you have a conflict, such as a task that takes four weeks to accomplish but is due in just one week, you then have two choices: You can either reduce the scope of the project to decrease the number of tasks you take on or you can add more people to your team.

Note: Be coutious when adding people to alleviate a tight schedule. Some tasks cannot be speeded up by assigning more workers. "Crosh programs fail because they are based on the theory that, with nine women pregnont, you can get a baby a month." --- Wernher von Brown, rocket scientist

104

CINADAM J

Port I

molec monning one inscring

Ally Supports...

Diverse 21st Century Learners





Use a font size of at least 12px.



Ensure that there is sufficient contrast between text and background. The <u>Paciello Group Contrast Analyzer</u> is a great tool.



Ensure that proper heading styles are used.



Ensure that a logical heading structure is used.

Ally Accessibility Checklist

Source link: <u>https://help.blackboard.com/sites/default/files/documents/2018-</u>08/AccessibilityChecklist BestPractices.pdf



Ensure that images have an alternative description that can convey the full meaning of the image.



Ensure that tables are used for tabular data only.



Ensure that all tables have column headings.



Ensure that all lists use built-in list functionality.



Ensure that all links have text that describes the target.



Ensure that built-in PowerPoint slide templates are used.



Don't use scanned PDFs.



Ensure that all PDFs are tagged.



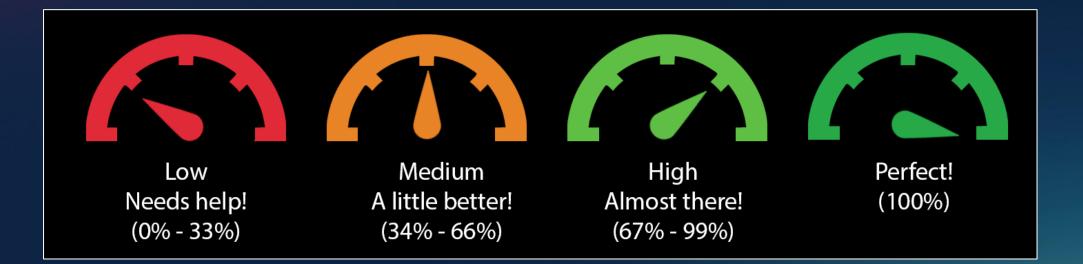
FLORIDA INTERNATIONAL UNIVERSITY

Alternative Formats

Downloa	ad alternative formats 🔻	×
Selected f	ïle:	
PDF	1. Protein structure.pdf	
• P	HTML For viewing in the browser and on mobile devices	
	ePub For reading as an e-book on an iPad and other e-book readers	
0	Electronic braille BRF version for consumption on electronic braille displays	
0	Audio MP3 version for listening	
OB	BeeLine Reader Enhanced version for easier and faster on-screen reading	
P Help		
	By downloading an alternative format, you agree with the <u>Terms of</u>	

Score Indicator

- Shown at the file and course level
- Scores range from Low to Perfect.
- Not visible to students



Ally Accessibility Reports

- Course level accessibility performance
- Shows content accessibility performance across all courses over time
- Reports on how often students download alternative formats, but does not show student specific performance

TOP 5 Content Accessibility Issues in CanvasMed

1. Document has contrast issues.

2. Images do not contain a description.

3. Document is missing a title.

4. The document has tables without headers.

5. The document does not have any headings.

FLORIDA INTERNATIONAL UNIVERSITY

Demo of Ally in CanvasMed

FLORIDA INTERNATIONAL UNIVERSITY

What's next?

What's Next, and What You Can Do Right Now!

Faculty, staff training on Ally

University-wide trainings offered
HWCOM IDT led trainings and workshops
FIU Fix Your Content Pre-Session – Thurs, May 13th

FIU Fix Your Content Day – Thurs, May 20th

Use the Ally faculty course reporting feature

See course accessibility Ally scores
See which files have accessibility issues
Use the Ally tool to fix your content

What's Next, and Pending Items

Priorities and action plans for content remediation

- **Existing and future content**
- Determine accessibility goal (e.g., Ally accessibility goal of 85%)

Developing supporting procedures

Managing student reported accessibility issues
Compliance procedures HWCOM with University

FIU Fix Your Content Day



 $\overline{}$

Global Accessibility Day is on May 20th

Register: **go.fiu.edu/fixyourcontentday**

Fix your content activities: images, documents, etc.

https://fiuhelp.force.com/canvas/s/article/Ally-Instructor

Participation and Q&A



